



Kootenay Gallery of Art, History and Science Society

Curator – Job Opportunity

Are you interested in working in a fun and artistic work environment? Kootenay Gallery of Art, History and Science Society is looking for a permanent part time Gallery Curator to oversee the development, coordination, and administration of all aspects of the Gallery's ongoing exhibitions. The ideal candidate would have an academic background in a field related to the position, excellent written and verbal communication, team working skills, and a passion for the arts. Reporting directly to the Executive Director the Curator would ultimately include the efficient and smooth operation and planning of yearly exhibits including:

- Research, development, and implementation of the annual exhibitions schedule for temporary exhibitions in the two galleries
- Fabrication, installation, and disassembling of exhibits including:
 - Develop storylines and themes and organize displays and exhibitions
 - Coordinate the storage of collections and the setting up of displays and exhibitions
 - Oversee the conservation, display and circulation of collections
- Work with contract personnel (guest curators) as appropriate
- Develop and oversee exhibition programs that extend exhibition impact
- Ensure a high level of quality and professionalism in the presentation of all exhibitions and interpretive materials
- Build and maintain positive relationships with local and regional artists
- Research and write material such as curator statements, essays, grants, etc.
- Liaise with artists and volunteers
- Assist in reports and grant writing
- Oversee exhibition promotions and collaborate with the Executive Director in preparing exhibition budgets and grant applications
- Assist in ensuring exhibition reporting requirements are met in a timely and professional manner
- Available to work a varied work schedule and additional hours based on operational demands that may include day, weekend, and/or evening shifts
- Other duties as required

120 Heritage Way
Castlegar, BC V1N 4M5
250-365-3337
kootenaygallery@tleus.net
www.kootenaygallery.com

Assets:

- An academic background in art education, studio art, and/or art history
- Experience with an electronic accounting program and Desktop Publishing
- Experience with arts programming
- Strong social media skills

Hours – 15 to 22.5 hours per week

Salary – \$22.00 - \$24.00 per hour

Start Date – ASAP

Some evening and weekend work may be required.

How to Apply

Send your resume and cover letter by email to: kootenaygallery@telus.net. (Please write “Gallery Curator Position” in the subject line.)

Deadline for Applications

February 28, 2023 12:00 PM (noon) PST

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